



**MINUTES OF THE 2024 TOM NPC ANNUAL GENERAL MEETING
HELD ON THURSDAY 26 SEPTEMBER 2024 AT 18:00
AT SOUTHERN SUN, MAIN ROAD, NEWLANDS**

1. WELCOME AND OPENING

1.1 Attendance in person:

Allan Knighton-Fitt	Anne Williams	Aubrey Isaacs
Barry Matthew	Brent Morgenrood	Buyiswa Sonamzi
Carmin Burton	Carol Sowray	Chelsea Mckie
Chris Dooner	Darwin Phyfer	David Beard
Dewaal Du Plessis	Dieter Gloeck	Elmora Smit
Farouk Meyer	Franklin Smith	Glenn Muller
Grant McPherson	Harold Berman	Helen Du Plessis
Henry Jones	Ian Bocock	Jacques Rijkmans
Jacqui Benson-Mabombo	Jakes Jacobs	Joanne Van Der Valk
Justice Mhizha	Karl-Robert Gloeck	Kashief Sardien
Kevin Harlock	Kevin Peters	Lionel Samuels
Mark Wagenheim	Mokaedi Dilotsotlhe	Naeem Mather
Nasrulla Enus	Owen Martin	Paul Leader
Paul Murphy	Peter Taylor	Phyllis Tooley
Pieter Vrey	Pixie Sparg	Samantha Kriger
Sidney Phillip Cleophas	Sinethemba Masana	Sonia Harlock
Stephen Granger	Sue Forge	Tim Cubitt
Victoria Lacey		

1.2 Directors:

Allan Ryninks	Angelo Kriger	Ashraf Orrie
Garth Schreiner	Graham Bentz	Ian McDonald
Ilse De Wet (Chair)	Liezel Short	Phumi Mlotshwa
Toni Cavanagh	William Swartbooi	

1.3 Office:

Gary Sing	Hilton Kearns (Race Director)	
Lindy-Joy Dennis	Patiswa Gqetywa	Sharon Meyer

1.4 External:

Donovan Jurgens (Presiding Officer)	Juanita Jacobs (Advantage Accountants)
Nicky Windsor (Virtual Office Exec)	De Waal Du Plessis (On behalf of Noelle Greef, Company Secretary)

1.5 Apologies:

Max Brock	Greta Brock	Flippie Van Wyk
John Spencer	Nancy Will	Amres Moodley
Keith Temmers	Chris Readman	Kevin Lodge

1.6 Welcome:

1.7 TOM NPC Chairperson, Ilse De Wet welcomed everyone on behalf of the TOM NPC Board to the 2024 TOM NPC AGM. A special word of welcome was extended to Mr Farouk Meyer, WPA President. TOM thanked WPA for their ongoing support. Southern Sun as the official Hotel Sponsor was thanked for the use of the conference venue and the Presiding Officer, Mr Donovan Jurgens, was thanked once again for overseeing the voting and protocol regime.

1.8 TOM NPC Chairperson, Ilse De Wet introduced the stand-in TOM Company Secretary, De Waal Du Plessis who confirmed that the prescribed formalities for the Annual General Meeting on 26 September 2024 had been adhered to:

- Official notice of the AGM had been distributed on 9 August 2024
- Closing date for board nominations as per the notice of the AGM schedule was 5 September 2024 (21 days prior to the AGM)
- Closing date for membership applications and submission of matters for the agenda was 5 September 2024 (21 days prior to the AGM)
- The agenda had been distributed on 12 September 2024 (14 days prior to the AGM)
- All the above processes had been followed and were accordingly declared to be in accordance with the MOI
- The meeting was then declared quorate, duly constituted and properly convened.

1.9 TOM NPC Chairperson, Ilse De Wet asked that the meeting start with a moment of silence to pay tribute to fallen runners whom the running community had lost during the year. She highlighted Dave Bywater, who would have received his trail BNC number, Siraaj Toefy, who passed away on the afternoon of TOM's Ultra Marathon after completing 12 races, and Nathan Kimbrey who passed away on the day of the Half Marathon, 1 km short of the finish.

1.10 TOM NPC Chairperson Ilse De Wet advised that the meeting would be presented slightly differently than in the past so as to hopefully answer as many of the questions upfront. All three reports would be presented prior to question-taking and the format the AFS would hopefully be more explanatory. Members were asked to hold off on all their questions until all 3 Reports had

been presented.

1.11 TOM NPC Chairperson Ilse De Wet acknowledged and thanked William Swartbooi for his service and commitment to TOM, as he had served his tenth year as a director. Three of those ten years had been served as Chairperson. It was also mentioned that Sharon Meyer, the TOM Finance Assistant, had formally been with TOM for 10 years and had qualified for full NPC membership and voting rights. She was congratulated and thanked for her unwavering commitment to TOM.

2. 2023 TOM NPC AGM Minutes (16 pages)

2.1 The minutes of the meeting held on the 28 September 2023 were approved and accepted.

Proposed: Farouk Meyer

Seconded: Graham Bentz

All in favour.

2.2 Matters Arising

Nothing was tabled.

2.3 Presentation of Video

- The TOM Office presented a video by Ultra Marathon Legend, Louis Massyn of Outeniqua Harriers in George, in which it was announced that the BNC entries would open on 26 September 2024.
- Louis Massyn wished all runners well and advised that he would be running his 48th Ultra Marathon in 2025.

3. PRESENTATION OF THE BOARD REPORT

- Ilse De Wet presented the Board Report on behalf of the following Directors of the TOM NPC: Ms. Liezel Short (Vice Chair), Mr. Garth Schreiner (Chair of FinComm), Mr. Graham Bentz (Chair of Medical), Ms. Toni Cavanagh (Chair of Expo), Mr. Angelo Kriger (Chair of RAC), Mr. Ian McDonald (Chair Building Committee), Ms. Phumi Mlotshwa (Chair of TOMI), Mr. Ashraf Orrie, Mr. Allan Ryninks (Chair of Governance), and Mr. William Swartbooi.
- A special thank you was extended to Paul Murphy, who, despite no longer serving on the Board, had continued to support and assist the Board and Office in all things related to the Race Advisory Committee.
- It was mentioned that this was the third year with title sponsor Totalsports at the helm, and that this relationship had strengthened over time. As with any new partnership, it took time to understand each other's expectations, but both parties have reached a point of great trust. This has resulted in the renewal of the Totalsports title sponsor partnership for another three-year cycle. TOM was accordingly excited to work with Totalsports to elevate the Two Oceans Marathon further with their full support.

3.1 The TOM Office:

- The current staff compliment consists of six individuals. Over time, roles and responsibilities had evolved and an HR process had commenced. This included relooking at job

descriptions, contracts, and organisational structure, among other matters. This process would be continued into the next term.

3.2 The Race:

- The 2024 race was sold out with no second opening of entries required.
- The race hosted 3 190 international entrants from eighty-nine countries.
- The 56km Ultra Marathon was once again awarded the prestigious IAU (International Association of Ultra Runners) Gold Label status, the highest international accreditation an ultra-marathon can achieve globally.
- The team encountered challenges with the 42km cut-off in the Ultra marathon and how it was communicated and executed. There were many factors which led to the issue and the incident was fully investigated. All the relevant information may have taken a while to gather, but the Board of Directors took full accountability for this.
- On behalf of the Board of Directors and the Office, we would like to apologise unreservedly once again for the impact that the cutoff confusion caused on the runner experience and to those it affected. Measures have been put in place to ensure this is unlikely to happen again. Runners who were impacted have been contacted by the Office.
- Gerda Steyn delivered another stand-out performance in the women's Ultra Marathon, winning for a fifth consecutive time and obliterating her own record for an unbelievable third time, by more than two minutes, finishing in a time of 03:26:54.
- The Men's Ultra Marathon race was filled with drama, characteristic of a high-quality field, with at least eight athletes leading the race at different stages. In the end, it was Onalenna KhonKhobe who triumphed.
- The TOM NPC celebrated the 25th running of the Half Marathon.
- Confirmation of the race results were delayed by SAIDS due to some samples providing inconclusive results and the labs being backlogged due to it being an Olympic year. However, we are pleased to confirm that once again, the Totalsports Two Oceans Marathon was declared a drug-free event.

3.3 Expo:

- Expo was moved to a new venue and despite many challenges, the Expo welcomed 89 000 attendees over 3,5 days. Exhibitors' stands were sold out with many of the exhibitors already requesting space for 2025. Expo allowed several micro vendors and smaller entrepreneurs exposure and created a smooth and simple registration process and space that resulted in minimal queuing times.

3.4 Medical

- The Totalsports Two Oceans Marathon suffered two tragic incidents in 2024. A runner who had completed his 12th Ultra was rushed to hospital a few hours after the race and unfortunately passed away later that afternoon. A second such tragic incident took place

during the Half Marathon, where a young man of only 23 years old collapsed on the side of the road, just 1km before the finish. Despite numerous attempts to resuscitate him, he also sadly passed away. We thank our Chair of Medical, Graham Bentz, and the medical team for their quick response in both situations and for managing the communication with the families with dignity and care.

- We encountered numerous cases where runners were running with someone else's number and of course this meant that we only had the original runner's medical history on file. Should a runner be unconscious this could result in incorrect medication being administered with potential catastrophic consequences. Two Oceans Marathon would be instituting an educational drive to educate runners on the risks of being dishonest, ahead of the 2025 race to try and eliminate such cases. A sanction will also be imposed for the original runner and the substituted runner going forward.

3.5 TOM Initiative (TOMI)

- TOMI, the social investment arm of the Two Oceans Marathon NPC, remains a priority to ensure we give back to the communities we serve. The NPC's intention is to create a lasting and positive legacy through the Two Oceans Marathon Initiative (TOMI), which has four focus areas: athletic development, education, environment, and health and wellness.
- Runners had the opportunity to donate to one of the TOMI charity pillars upon entering the 2024 events. We are pleased to report that more than R2,6 million was raised through TTOM2024 on the official online fundraising platform, Given Gain, for sixty-five charities in 2024, including direct donations to TOMI. These contributions would be distributed among the beneficiaries in due course.
- **Paul Leader:** TOM has created a charitable drive and collected R2,6m, why has it taken over five months to distribute the funds? Phumi Mlotshwa responded advising that the TOM office was short-staffed (reduced from 12 to 6 employees) and the delay was also due to having to finalise the conclusion of applications from the various charity organisations, vetting them and finalising the list of charities/beneficiaries. The confirmed handover would take place in October 2024.

3.6 Financial Fitness:

- Given the current economic climate and the increasing costs for logistics, medical support, technology improvements, and safety and security, the Board recognised the need for sponsorship assistance and secured a contract with Treble, a sponsorship agency. The challenging sponsorship landscape has proved difficult even for professionals, but the search for suitable partners continues.
- It was an intentional decision to not attend the AIMS conference this year or the Comrades Marathon, as additional cost-saving measures.
- It is important to reiterate that The Two Oceans Marathon is a non-profit company, and therefore all revenue is directed towards the growth of the organisation and TOMI initiatives. Directors or members of the Company receive no payment from the Two Oceans Marathon

NPC.

3.7 Marketing

- Media exposure continued to grow, with online and print once again reaching one billion in terms of circulation figures. Advertising value/brand equivalent exposure peaked at R36 million, and the overall demand for media accreditation spots at the event exceeded supply. A few key highlights:
 - Collaboration with Heart FM as our official Radio Partner for the first time, increased exposure and brought excitement and spirit to the training runs, Expo, and start line.
 - The online merchandise store is growing, with the best BNC apparel range to date having been launched at Expo 2024. The Two Oceans Marathon gift card was also launched post-race, as we continue to expand our e-commerce efforts.
 - Along the route, there were more than twenty-four activations, attracting tens of thousands of spectators to cheer on the runners.
 - The ultra broadcast was the most-watched marathon on SuperSport at the time of the marathon airing and was aired on various channels.
 - Social Media efforts delivered excellent results in 2024 which included the Half Marathon being successfully streamed.

3.8 Conclusion

- With every race, challenges arise that must be faced and resolved. Two Oceans Marathon NPC is privileged to collaborate with stakeholders who are enthusiastic about this race and will do everything in their power to see it succeed and grow. A special thank you for their continued support to ASA, WPA, Celtic Harriers Club, the Two Oceans Marathon Management and Staff, the Two Oceans Marathon NPC Board of Directors, Sponsors, Service Providers, Clubs, and Runners for their contributions, hard work, and commitment that make this incredible event what it is year after year. We have had a good year growing relationships with WPA and Celtic Harriers in particular, with a lot of dialogue and closer collaboration. We, as a Board, honestly believe that through collaboration, greater transparency, and consistent communication, this event can improve, grow, and stand its ground on the world stage to become an even stronger global brand.

- 3.9 Ian Bockock:** There was an item regarding illegal substitution and the problems caused in the medical tent – you mention “numerous.” Can we extrapolate from the “numerous” in there to the general overall field of how many people are running in other people’s numbers? Ilse De Wet responded advising the “numerous” as reported refer to those that we know about because they came into the medical tent, and this could be picked up. We would not have known, had they not come into the medical tent. Graham Bentz responded, advising that there had been six serious events in the medical tent that were directly related to people running with incorrect numbers. In one case, a patient that was allergic to penicillin was about to receive penicillin, and the repercussions could have been huge. One patient was unconscious, and the family was contacted only to find out their family member was not running. Graham Bentz continued advising that these

were the type of issues being faced with runners experiencing heat stroke, cardiac issues and that medical staff could not afford to be running around sorting out cheats when they should be saving lives. Ian Bocock understands but asked how big a problem was this and what was TOM doing about this as Comrades Marathon names and shames such runners? Graham Bentz responded advising TOM does not really know the extent of this issue, but the board had agreed to name and shame the runners as well as ban them from the race for a period of two years. Graham Bentz mentioned that clubs are on a campaign to educate runners around not handing or selling their numbers, but TOM's focus for 2025 would be on educating runners.

4. TOM NPC 2024 AUDITED FINANCIAL REPORT

- 4.1** TOM NPC Director, Head of FinComm, Garth Schreiner, presented the Audited Annual Financial Statements for the year ending June 2024 with Annual Financial Statements being distributed to all members prior to the AGM.
- 4.2** Garth Schreiner announced that for the first time since 2019, TOM had made a profit of approximately R4,7 million from the deficit of approximately R2,8 million in the previous year.
- 4.3** Revenue grew by a total of R6 million which was approximately 25% growth from 2024. The biggest driver for the increase in revenue was entry fees which had increased by 7% (in line with inflation) with all entries being sold. The Ultra Marathon entries increased by approximately 21 % with the Half Marathon increasing by 6%. Sponsorship also increased by R1,3 million (16%) and TOM thanked every sponsor (City of Cape Town, Asics, Peninsula Beverages, Powerade, Heart FM, Kia, Cape Times, Wesgro, Southern Sun, Western Cape Government, Sports Science Institute, UCT, IOL, Supersport, Rugani Juice and South African Breweries).
- 4.4** Expenditure was reduced with stringent controls being put in place. Specific internal controls were implemented around budgeting, spending, and tracking expenditure with forecasts constantly being updated. Forecasts were tracked weekly, and all supplier quotes were scrutinised with cost savings from initial quotes received. The cost of sale which are costs related directly to the race increased by R2,5 million (10%).
- 4.5** Operating Expenditure (non-race expenditure) reduced by 7%. This included reductions in employee costs, legal costs, and overhead costs. Thanks and gratitude was expressed to fellow board members who had given up of their personal time to enrich the race and saved the organisation from having to pay consulting fees.
- 4.6** Garth Schreiner highlighted a specific item on the Income Statement, material non-operating items requiring separate disclosure – this line item referred to email interception fraud which the TOM office was victim too. Scammers intercepted an email received from a supplier, changed the bank details, and resent the email to TOM and the supplier was paid based on this latter email. To ensure that this never happens again, measures which have been put in place, including: 2-factor identification on email with restricted access from overseas to back-end of email as well as increased stringent internal control within the office (10 checks) before accepting supplier bank details have been changed.

- 4.7** From a financial stand it was reported that the business was solvent and a going concern with assets exceeding the liabilities of approximately R9,0 million (R4,8 million is represented by the TOM property; with the balance is the current assets which exceeds the current liability by approximately R4,0 million).
- 4.8 Ian Bocock:** In the financial report additional information sent out with regards to disbursement income & client services – In disbursement income – temporary licenses an amount of R546 762,71 is reflected, but in client services expenditure – temporary licenses an amount of R684 148,00. That is a bit incomprehensible to me. The income is less than the expense and I mentioned last year I do not believe TOM allocates temporary licenses and donations correctly and therefore TOM's Financials are not compliant with IFRS. When selling temporary licences, you function as an agent for WPA and TOM receives a small commission. Therefore, there should always be commission income reflected. Garth Schreiner advised Mr Bocock that at the time when TOM opened entries, the amounts were not confirmed from WPA. The mismatch of amounts was what TOM recovered versus what needed to be paid. Ian Bocock responded saying it still did not make sense, in which case it is not being accounted for properly. Garth Schreiner responded saying there were two issues: one issue where Mr Bocock advised this should be accounted for in the balance sheet of the income statement and the other issue was why the money coming in was different to the money going out – this was due to the fact money coming in was fees and because race entries opened in August 2023, a couple of months before TOM had received the rates from WPA. This caused the mismatch as WPA had increased their rates. Therefore, what was recovered for was less than what we had to pay out. Ian Bocock asked how much did the temporary licence change by? The amount was R5,00 per entry and Ian Bocock asked could TOM not have negotiated with WPA advising that at the time race entries were opened no race had been received? Garth Schreiner advised that TOM had asked WPA to relook this many times to no avail.
- 4.9 Ian Bocock:** Regarding the accounting procedure, a question was posed to the auditor representative – IRS 15 regarding revenue in agent and principle and the correct accounting procedure, Ian Bocock do not believe it complies with IFRS, therefore if this is not correct the accounts are not compliant with IFRS and auditors either need to disagree, and prove to or convince Ian Bocock why he is wrong and provide an answer.
- 4.10 Justice Mhizha (Celtics):** Have there been any discussions as a finance committee in terms of the recognition issues raised? This could have been a matter arising from the minutes, but it is something we would have expected to have been addressed. There is merit in the argument that some of the disbursements indicated as income received from licences be reflected as income and expenditure as expenditure, donations that go directly to TOMI should never be income. Was this ever discussed from an accounting policy perspective and was a decision reached that TOM was comfortable with this or has there been a change from 2023? Garth Schreiner advised that he had not had any engagement with the auditors which was his fault; however, those amounts, even if mistreated, would not significantly affect TOM's financial statements. The comment was noted and would be passed onto the new board.

4.11 Justice Mhizha (Celtics): There have been corresponding increases in trade receivables and payables (approximately R3 million in sundry payables) – curious to know what those are? They may have been circulated with the other correspondence which was not received? In trade receivables, there is an accompanying increase in provision for doubtful debt with those receivables – interested to know what those are? The understanding is that most of TOM's income is from race entries and then donations received, but it is curious that trade receivables grow and on top of that an impairment is provided for? Garth Schreiner responded advising that there are more sources than the big line items, i.e. expo (various sources), on race day for advertising (displaying a sign). Toni Cavanagh responded advising the bad debt related to the food vendors who were not able to trade on the day due to severe weather conditions and that the City of Cape Town had played a huge role in this decision from a safety perspective. The deposits had been paid, but the balance due was in dispute. Some of the vendors have committed to pay the balance as they want to continue their relationship with TOM. Justice Mhizha commented in the spirit of community and due to unforeseen circumstances, was there no way to perhaps credit the vendors. Toni Cavanagh responded saying the reason TOM had held the market and the vendors was to open expo up to those who would not ordinarily have an opportunity, and the costs were extremely low for them and TOM is in the process of looking at the amounts and some will be written off. Garth Schreiner also responded advising that some of the debtors reflected related to sponsors who had not paid at the time of the end of financial year-end; however, payment has subsequently been received. Sundry suppliers largely comprised prize money which had also not been paid at financial year-end, but subsequently most of the payments had been made. Garth Schreiner advised that if Justice Mhizha provided him with his email address, he would send him the breakdown.

4.12 Justice Mhizha (Celtics): In the TOM financials it is not clear how sponsorships are accounted for and going forward it would be helpful to list the sponsorship. In the Cost of Sale, sponsorship in kind is reflected whereas it is not so clear when looking at sponsorships and the amount by which it has increased, how much is real money and how much is given to TOM in kind.

4.13 Justice Mhizha (Celtis): There has been a lot of talk on social media about refunds due to runners and in terms of these financials, how much is still outstanding to runners in terms of the 2024 race? Garth Schreiner mentioned that under sundry suppliers there was an amount of R36 324,00 of which most has been paid.

5. TOM 2024 RACE REPORT

TOM Race Manager Hilton Kearns presented the 2024 Race Report and reported that the race was sold out and that this was the first time in a few years that the race had been oversubscribed.

5.1 Ultra Marathon (13 April 2024)

- There were 13 868 entries with 12 229 starting the race and 10 180 finishing the race.
- A batch start scenario was used with batches of 1 000 runners leaving in two-minute intervals.

- With the first batch having left at 05h15 this created a minor lighting issue affecting the beginning of the Supersport Broadcast, but thankfully there were streetlights, so runners did not run in total darkness.
- There were some serious medical issues with one post-race fatality.
- The UCT finish is still a concern as TOM may only construct on two of the rugby fields.

5.2 Half Marathon (14 April 2024)

- There were 17 900 entries with 14 977 starting the race and 14 645 finishing the race.
- Unfortunately, most of the medical cases are related to the half marathon. There were several serious medical issues along the route with a cardiac arrest 1 km from the finish. Sadly, the runner was declared deceased on the route. Runner education is particularly important. TOM will look at prioritising this going forward.
- There are areas along the route which need to be looked at with the cat's eyes on the M3 downhill section being a major issue.
- Again, the finish area was a huge concern because of the volume of people; however, we were able to remove the fence and filter people onto the A field which created more movement and space on the B & C field.

5.3 Questions raised via email prior to the AGM

- A request was made to return the event to a one-day event. Unfortunately, with the growth of the event, a one-day event is no longer practical and hence the two-day scenario is the best solution. With this change it means the race can no longer be held on the Easter Weekend.
- Why is TOM continuing with batch starts? This was implemented after Covid; however, we have found that batch starts work with 1 000 runners in each batch. Runners are not so congested with runners finding their rhythm sooner and this assists with traffic flow as there is no full road closure in the Ultra Marathon. In the Half Marathon with the 3-minute batch starts, there was an easier flow of runners up Southern Cross Drive, Rhodes Drive and the M3.
- Water Tables? The spacing between water tables was looked at with seventeen stations for Ultra Marathon, which is an average of approximately 3,2 km between each station. ASA rule mandates that there should be a water station at least every 5 km. One constraint is that TOM has moved away from water sachets to water from containers dispensed into cups from the water-carrying trucks so access is an issue. Considering this, the water stations fluctuate due to distance.

5.4 Barry Matthew: Congratulations on an excellent race and looking forward to the 2025 race. A question around the Trail Run and thoughts and plans around this? Hilton Kearns responded that the Trail Run was put off due to some challenges, one being that as the race was hosted on a normal weekend, the Friday public holiday was lost. The plan for 2025 is that TOM will host the Trail Run and, on a positive note, school and university holidays are in swing in the week leading up to the race. This will open the possibility of using UCT the way we have done – TOM has started the planning and process for 2025. Angelo Kriger added that Sponsorship is also a

contributing factor, and a lot of planning had been done for the 2024 event. TOM was close to getting a sponsor, which fell through at the last minute, but TOM had already started on working on one for 2025.

6. Board Nominations

Donovan Jurgens introduced himself and advised that he had been appointed as Presiding Officer and was guided by Section 2 of the MOI: Directors & Officers

6.1 For Noting: Directors serving until this AGM, are listed below, and they were thanked for their service:

Celtic Harriers:

- Ms Ilse De Wet
- Ms Phumi Mlotshwa

Western Province Athletics:

- Mr Allan Ryninks
- Mr William Swartbooi
- Mr Graham Bentz (Resigned)
- Mr Garth Schreiner (Resigned)

Ordinary Members:

- Mr Asraf Orrie
- Ms Elizabeth Short
- Ms Ilhaam Saban (Resigned)

6.2 For confirmation: Existing Directors starting Year 2 of their term in terms of clause 2.1.9 of the MOI:

Celtic Harriers:

- Mr Angelo Kriger
- Mr Ian McDonald

Western Province Athletics:

- None

Ordinary Members:

- Toni Cavanagh

Acceptance of the existing directors who will serve their second term as directors.

Mover: Paul Murphy

Seconded: Glen Muller (Celtics)

6.3 Confirmation of nomination of Directors

Celtic Harriers:

- TBC
- TBC
- TOM has received a request from Celtic Harriers to be granted an extension and the next Board Meeting will take place on 7 October 2024, so Celtic Harriers has until then to provide the TOM board with those names and these people will need to attend the board meeting.

A request to grant Celtic Harriers an extension to provide TOM board of the names of their two

board members to 7 October 2024.

Mover: Naeem Mather

Seconded: Lionel Samuels

No objection

Western Province Athletics nominees:

- Allan Ryninks
- Andrew Bosch (not present)
- Nombini Zaku (not present)

WPA requested an extension to finalise their fourth nominee by 7 October 2024.

Mover: Paul Murphy

Seconded: Henry Jones

No objection

6.4 Ordinary Members (Clubs)

Five nominations received and three positions to be confirmed by majority vote, for the appointment of Director:

- **Ashraf Orrie:** TOM NPC board member since 2022 and is a successful entrepreneur construction company owner. He has a wealth of experience as a trail runner, road runner, ultra marathon, and half marathon runner as well as being a pacesetter for both national and international road running events. In his capacity as a TOM NPC director, he has served on the Marketing & RAC sub-committees, pace-setting team and made valuable contributions to the success of the training run series elevating the training runs.
- **David Beard:** Is the Divisional and Technical Manager of Lubricants and Energy at CJP Chemicals and holds a Master of Business Administration from Wits. In his capacity as a professional representative, he has held various executive positions at the SA Institute of Tribology. No stranger to trustee or director positions, having held several of these as an employer representative. David has run 28 TOM Ultra Marathons and more than 150 marathons and ultra marathons overall.
- **Mokaedi Dilotsohle:** Has been in the corporate world for 25 years, having held executive positions in some of South Africa's top listed companies for the past 15 years. He completed his BCom Honours in Business Economics in 1995 before completing his MBA in 2000. In 2001, he joined the Old Mutual Group where he occupied several senior positions including GM for strategy and marketing at Mutual & Federal, GM for alternative management for distribution, and Chief Marketing Officer before joining Santam as Chief Group Marketing Officer in June 2016. He is a certified director at the Institute of Directors of SA and is passionate about ethics and governance.
- **Kevin Peters:** Has run 21 TOM Ultra Marathons and is currently an invigilator at Varsity College having previously been a registration assistant. Prior to this Kevin worked at Right Side Up Distribution and Guardian Freight as a fleet controller and administrator. He has experience as a sales representative and field worker including high profile companies such as Unilever and Yardley where he oversaw a staff of fourteen skilled workers. Some of Kevin's strongest skills include project management, organisation, and development in

changing or challenging situations and strategic systems, planning, and development.

- **Sinethemba Masana:** Is a security and operations professional with experience in training support and security management within the SA Navy. She is the proud holder of 5 TOM Ultra Marathon medals and comes with comprehensive sport management experience as the current chairperson of SANDF AC. She holds a BA Psychology Honours Degree from UWC. Some of her strongest skills include threat analysis, communications, compliance, policy implementation, multilingualism, and customer service elevation.

6.5 Donovan Jurgens responded to an earlier question from Ian Bocock about one of the runners having no connection to running and explained that the guiding document used the MOI and that there is no requirement listed in the MOI advising that any director on the TOM NPC board must have completed any number of Ultra or Half Marathons. Mokaedi Dilotsohle responded saying he suspected the question had been directed at him and Donny Jurgens confirmed no question had been directed to Mokaedi Dilotsohle.

6.6 Ian Bocock: I am curious as to why somebody who appears to have no connection to road running is putting themselves forward to stand as a director of the board. Ian Bocock advised he was aware it was not a requirement, but merely a matter of interest because most people here are from the running community and confirmed that he was correct in that the question had been directed to Mokaedi Dilotsohle; and asked that Mokaedi be allowed to answer the question. Donovan Jurgens, as presiding officer, advised that he was guided by a process and that electioneering is done by people sending out their CVs, clubs then discuss, and voting takes place. The question was out of order as procedure was guided by the MOI and he was following nothing else but procedure; the time for electioneering is over.

6.7 Graham Bentz proposed considering the question raised, requested that every nominee had a minute to introduce themselves. Donovan Jurgens asked for a rough show of hands as to who was in favour of the proposal, and the majority were not in favour of the proposal.

6.8 The chairperson requested that Mokaedi Dilotsohle speak, and Donovan Jurgens advised that he was against this asking to stick to the process.

6.9 Voting took place and members were given an opportunity to vote for three people. Donovan Jurgens (presiding officer), De Waal Du Plessis (company secretary), Juanita Jacobs (auditor) counted the votes and Gary Sing (TOM representative) assisted with logistics.

6.10 New board members in no specific order:

- Mr Ashraf Orrie
- David Beard
- Mokaedi Dilotsohle

6.11 Ilse De Wet thanked Donovan Jurgens for his assistance

7. GENERAL

7.1 Appointment of TOM NPC Auditor

- Ilse De Wet confirmed that Cecil Kilpin have been appointed as the TOM NPC auditor and have just completed year 2 of the current 3-year cycle.

7.2 Any other matters of which notice has been given:

- None received.

7.3 TOM 2025 Race Planning Update

Hilton Kearns gave details on the upcoming 2025 race:

7.3.1 Dates for the 2025 event:

- Ultra-Marathon: 5 April 2025
- Half Marathon: 6 April 2025
- Trail Event: 4 April 2025

7.3.2 International Friendship Run planned for 4 April 2025 starting from the V&A Precinct

7.3.3 Looking at hopefully bringing back the Fun Runs, however, there are some logistical issues with events happening over those 3 days.

7.3.4 Permit application numbers to submit to City of Cape Town:

- Ultra-Marathon: 14 000
- Half-Marathon: 16 000

7.3.5 **Paul Leader:** We seem to be between a rock & a hard place with regards to extra numbers for the event, he seems if UCT have the rugby tournament the 3rd field will not be available and with the City of Cape Town not allowing extra numbers if TOM continue to use UCT as a finish venue. Has any thought been given to moving the finish to other venues, i.e. Kenilworth Racecourse? Hilton Kearns advised TOM is looking at Kenilworth Racecourse precinct as a potential finishing area, however, the key issue currently is the major road works happening. Once construction has been completed then TOM can look at moving the finish to that area.

7.3.6 **Mark Wagenheim:** DHL Stadium is a fantastic facility, and TOM should look at moving the start and finish there like the Cape Town Cycle Tour and Cape Town Marathon. Hilton Kearns responded that all options need to be considered, and it would be a decision which all the members would need to vote on as there are many members who are partial to the race going over Chapmans Peak before considering moving start and finish in Cape Town City Centre.

7.3.7 Ultra-Marathon Event will have the same look and feel as for 2024 with the start happening in Main Road opposite the Southern Sun Hotel, making its way down main road, through Fish Hoek, over Chapmans Peak and Constantia Nek returning to UCT. Alternate route will go over Ou Kaapse Weg in the event of a weather occurrence. Half Marathon will be same as 2024.

7.3.8 Batches to start in – TOM has met with Paul Murphy and Chris Goldschmidt and TOM has produced a formula and runners will be advised in approximately February 2025 where they will be seeded. TOM is looking into creating a designated batch for BNC runners and batches currently include 1 000 runners and with more than 1 000 BNC runners in both Ultra and Half Marathons, runners will be stretched over two batches.

7.3.9 **Peter Taylor:** Runners are going to be batched according to their seedings, but if you want to run with a friend in a slower batch – will runners be able to link this on registration? Hilton Kearns unfortunately replied advising that the entry system does not allow runners to allocate a batch

you wish to run in, however, should you wish to runner with a friend, runners are asked to contact the TOM office requesting to move batches. Paul Murphy & Paul Kilfoil are looking at ways to facilitate a process like that.

7.3.10 Batch jumping was a big issue in the 2024 event with runners being seeded in a particular batch and were not happy with the seeding. Batches are allocated based on times loaded into the system by runners with the Ultra-Marathon requiring a qualifying time and the Half-Marathon requesting for seeding time. TOM is looking into punitive measures for those runners who batch jump. Runners will be accommodated should they want to move down in the batches and TOM must be advised pre-registration.

7.3.11 Education programme to educate runners to train sufficiently for Half Marathon to prevent medical emergencies and help perform appropriately on the day of the event.

7.3.12 Actions to put in place to prevent cut-off issues – no ambiguous information on website, sign boards as runners are approaching cut-off points, timing mat and timeclock at cut-off points. The cut-off for Ultra-Marathon will remain 7 hours, with the Half Marathon being extended in 2024 to 3,5 hours from start of last batch.

7.3.13 Toni Cavanagh gave details with regards to Expo:

- In 2024 the Expo moved to Grand West Precinct and the reason for the move was to elevate traffic and queuing problems.
- Due to severe weather, Expo had to be moved indoors.
- The decision as to where Expo would be held in 2025 was based on the size requirements and elevate queuing problems and more than 80% of exhibitors had already expressed interest in exhibiting at Expo 2025 as well as safety. Various venues were looked at for 2025 and it has been decided Expo 2025 will move to DHL Stadium.
- DHL Stadium will be opening a new side of the stadium for TOM expo which will enable TOM to have approximately 7 000m² available, onsite parking available at a small cost of R10,00 and there will be traffic control.
- TOM has developed a particularly good relationship with City of Cape Town and the Expo will be a curtain raiser before the event.
- There are many exhibitors who want to offer the runner and guest a shopping experience with Expo being 2024 on steroids.

7.3.14 Ian McDonald gave details on BNC matters:

- In 2023 TOM started improving the BNC image with new apparel by a local manufacturer which was launched earlier this year.
- TOM is looking at ways to improve the BNC experience at Expo 2025 and any suggestions or anyone who would be interested in serving on the sub-committee to contact myself of Allan Ryninks.
- Allan Ryninks advised that there were already received 439 entries for the 2025 Ultra-Marathon which only opened earlier this afternoon.

Hilton Kearns ended off by thanking Ilse De Wet and Liesel Short who are both stepping down

from the board for keeping the office on their toes, but the results reflected a successful 2024 event with TOM turning the corner financially. Onwards and upwards for 2025.

7.4 Closing Remarks

- 7.4.1 2024 race video played.
- 7.4.2 Ilse De Wet thanked everyone for their presence tonight and it has been an honour to serve on the TOM NPC Board despite criticism. Every board member has given of their time and expertise out of pure passion for our sport and am deeply grateful for taking up this responsibility, because without them this incredible race would not exist.
- 7.4.3 As a community we sometimes tend to judge those who have not run a marathon or ultra, yet many who have run 5kms, 10kms and half marathons have contributed immensely to what this sport has become in South Africa. Everyone gives what they can, i.e. time, energy, and resources they have. Let us stop the judgement and instead offer a helping hand creating a platform where all runners, no matter what the distance is they prefer can thrive. Let us be inclusive and lift each other up rather than tear anyone down.
- 7.4.4 Ilse De Wet wished the new board strength and wisdom as they work to make this event even better. And to those members who do not wish to accept a role as director, but would like to serve on any sub-committee, I urge you to reach out to any of our board members or to Hilton Kearns. There are numerous needs where expertise would be invaluable (marketing, sponsorship, HR, finance, expo, medical, governance, RAC to name a few).
- 7.4.5 As we move forward, let us all work together and with everyone’s ongoing support, TOM can achieve even greater things in the year ahead.
- 7.4.6 Ilse De Wet expressed her deepest gratitude to Celtic Harriers for allowing me to be part of this extraordinary race and as we part ways my hope for everyone is that you stay injury free, feel the wind in your hair on every run an appreciate the blessing which is to run

Ilse De Wet officially closed the AGM at 20h27

Signed: Chairperson

Date:
